

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, JULY 27, 2017
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
AGENDA

1. **Call Meeting To Order**
2. **Roll Call**
3. **Presentation of any Town Council Recognitions**
4. **Consider minutes of previous meetings**
5. **Receive and review correspondence and documents**
 - a. Meeting Minutes – 7-12-17 Sewer Treatment Plant Project
 - b. Notification of dangerous tree on Tax Acquired Property at Map 32 Lot 60
 - c. Weekly Construction Memo 7-21-17
 - d. Notice of Service – Bucksport Motel Properties, Inc., et al v Town of Bucksport
 - e. Sewer Discount Request – Deanne Sheehan
6. **New Ordinances to Consider/Introduce**
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. 21 Colby Crossing – Property Foreclosure – Continued
8. **Agenda Items**
 - a. To adopt Resolve #2018-05 to approve Sewer Commitment for April 1, 2017 – June 30, 2017.
 - b. To adopt Resolve #2018-06 to approve the Maine Municipal Association Voting Ballot for 2017 as recommended by the Nominating Committee
 - c. To adopt Resolve #2018-07 to approve the acceptance of LRAP funds in the amount of \$62,180 from the Maine Department of Transportation for the 2017-2018 year
 - d. To adopt Resolve #2018-08 to accept the FY 2016 SAFER Grant Award for 2 full-time positions for 3 years
 - e. To adopt Resolve #2018-09 To establish six additional parking spaces on Main Street with signage indicating two hour parking
 - f. To adopt Resolve #2018-10 to approve the use of one parking space in the municipal parking lot next to the House of Pizza for use as an electric vehicle charging station
 - g. To approve Resolve #2018-11 to approve the use of \$7,834.74 from Recreation Equipment Reserve for improvements to the Town Fitness Facility at the Jewett School
 - h. To adopt Resolve #2018-04 to approve the sale of foreclosed property at Map 3 lot 1 at 21 Colby Crossing
9. **Resignations, Appointments, Assignments, and Elections**
10. **Approval of Quit Claims, Discharges, and Deeds**
 - a. Sewer Quitclaim Deed – Sandi Megno & Brian Noyes – 9 Spruce Street
 - b. Tax Quitclaim Deed – Troy Cary & Terri Snow – 1005 Silver Lake Road
11. **Town Manager Report**
12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. **Public Hearing on** Shall an ordinance be adopted titled “Amendments to Appendix K of the Bucksport Town Code” such ordinance being for the purpose of establishing retail marijuana establishments and retail marijuana social clubs as prohibited uses in the Town

- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting -**
 - a. Finance Committee meeting to discuss Truck Bids – August 10, 2017
- 15. Adjournment**

5a

OLVER ASSOCIATES INC.

ENVIRONMENTAL ENGINEERS

290 Main Street

Winterport, Maine

MEETING MINUTES

Date: July 12, 2017
Project No.: 1541
Project: Wastewater Treatment Plant
Upgrade
Owner: Town of Bucksport, Maine
Contractor: Apex Construction Inc.

THIS MEETING

Date: July 12, 2017
Time: 11:00 AM
Location: Treatment Plant

NEXT MEETING

Date: **August 9, 2017**
Time: **11:00 AM**
Location: **Treatment Plant**

COPY: Original - Office
Copy 1 - Field
Copy - EACH ATTENDEE/DISTRIBUTION

MINUTES BY: Mandy Olver

Attending Personnel/Distribution:

TO: Town of Bucksport, Maine

ATTENTION: *Susan Lessard, Dave Michaud, Mike Jackson, Harold Webb*

TO: Apex Construction Inc.

ATTENTION: *Jeff Todd, Brian Clement, Brian Clement Jr.*

TO: Olver Associates, Inc.

ATTENTION: *Bill Olver, Mandy Holway Olver, Donna St. Pierre*

TO: Rural Development

ATTENTION: *Scott Emery*

Work Progress Last Month:

- Continued installing riprap slopes.
- Completed grading for pavement.
- Placed most of the binder pavement in the driveway – sidewalks remain.
- Completed startup of the Thickener blowers.
- Completed startup of the Alkalinity Makedown system.
- Completed startup of the Alkalinity pumps.
- Began finish painting in the Operations building.
- Completed demolition of old pump station.
- Begin the Operations building HVAC controls.
- Began installation of the blower building roof.
- Began installing siding on the Digester.
- Continued installing lights/outlets in the Blower building.
- Continued programming the SCADA system.
- Completed startup of the Scum pump and mixer.

Work Schedule Next Month:

- Install chain link fence.
- Complete finishes, paint and ceilings in the Operations building.
- July 31 Huber performing the press performance testing.
- Complete installing lunchroom cabinets and countertops.
- Complete grading, loaming and seeding.
- Complete final paving.
- Complete removal and conversion of the Operations pump station.
- Complete conversion of PS #1 wet well to a manhole.

Payment Requisition:

- Pay requisition #22 in the amount of \$198,203.12 was reviewed by the Engineer and recommended for payment.

Comments Engineer:

- Clean up of roadside needs to be done for July 21 celebration.
- Lab equipment list has been given to Maine Water.
- Reviewed Change Order #4 which was signed after the meeting.
- Ted Berry is scheduled to camera lines on August 7. Engineer to keep Town up to date.
- Waiting for cost estimate to install new VCT in Operations Control room.

Comments Owner:

- Would like to reconcile costs of temporary power. Engineer will review with Town.
- Reiterated the need for roadside cleanup – Contractor stated it would not be a problem.

Comments Contractor:

- None.

Comments RD:

- Asked if there was any special item/trade holding up completion – contractor stated no it is a combination.
- Asked the status of the Headworks hoist – Engineer Stated it had been submitted and approved. Contractor stated it has been ordered.
- As project approaches completion close out items should start to be addressed. Consent of Surety to Release Retainage, Record Drawings, Warranties, Spare Parts, O & M Manuals and Final Lien Waivers, among other items.

Change Order Summary:

- No additional items. Change Order No. 4 was signed at meeting – copies distributed.

Other Issues Pending:

- Discussed Owner's concern on time extensions. Change order was signed adding 14 days, but on basis that once extra time is given, work will be completed in contract time available. Engineer asked to write letter to contractor discussing this concern.

Scott Bohlen
38 Mechanic Street
Bucksport ME, 04416-0414

Monday July 24, 2017

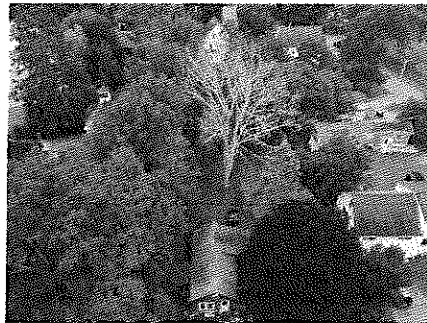
Brenda Snow Gamble
155 Tranquil Valley Lane
Murphy, NC 28906

Re: Tree Removal Lot 060

cc: Sue Lessard, Bucksport Town Manager; file

Dear Ms. Gamble

I am writing to inform you that there is a large tree on your property that has been dead for several years and has deteriorated to the point where it is currently posing an imminent threat to dwellings on my property at 38 Mechanic Street (Lot 059), the land on my property at 20 Middle Street (Lot 061), and/or the dwellings on the lot owned by Gloria Thibadeaux (Lot 062). Below is a photo of the tree as viewed from the Middle Street side of the property.



I am requesting that you take immediate action to remove the tree in question before it falls and damages my property. This letter serves as formal notification to you and the town of Bucksport Maine of the condition of the tree on your property, the risk to my property, and my request that the tree be removed immediately.

If you have any questions or would like to discuss this matter further, you can contact me at the above address, my cell phone 207-522-4460, or at skbohlen@icloud.com.

Regards,



Scott Bohlen

OLVER ASSOCIATES INC.

ENVIRONMENTAL ENGINEERS**MEMORANDUM**

TO: Ms. Susan Lessard, Town Manager
Mr. Dave Michaud, Superintendent
Mr. Scott Emery, RD
Mr. Jeff Hammond, CEO

FROM: Mandy Holway Olver

DATE: July 21, 2017

RE: Weekly Construction Summary
Town of Bucksport
Wastewater Treatment Plant Upgrade

Work Completed Week of July 10, 2017

- Began raising structure frames/covers.
- Continue grading, loaming and seeding.
- Continued painting in the Operations building.
- Continued painting the Headworks doors.
- Continued electrical in the Operations and Blower buildings
- Completed startup of the dissolved oxygen sensors.
- Began installation of the chain link fence.

Work Scheduled for Week of July 17, 2017

- Install concrete curbing.
- Complete installation of the chain link fence.
- Complete raising structure frames/covers.
- Complete grading, loaming and start seeding.
- Complete installation of the Digester siding.
- Continue painting in the Operations building.
- Continue electrical in the Operations and Blower buildings.

**BERN
STEIN
SHUR**

5d COPY

**Bernstein, Shur
Sawyer & Nelson, P.A.**

146 Capitol Street
PO Box 5057
Augusta, ME 04332-5057

T (207) 623-1596
F (207) 626-0200

Michael A. Hodgins
(207) 629-6225 direct
mhodgins@bernsteinshur.com

July 20, 2017

Edmond J. Bearor, Esq.
Rudman Winchell
84 Harlow Street
Bangor, ME 04402-1401

Re: Bucksport Motel Properties, Inc., et al. v. Town of Bucksport

Dear Ed:

On behalf of the Town of Bucksport, enclosed please find the executed
Acceptance of Service form.

Sincerely,



Michael A. Hodgins

MAH/gc
Enclosure

Cc: Sue Lessard, Town Manager

STATE OF MAINE
HANCOCK, ss.

SUPERIOR COURT
CIVIL ACTION
DOCKET NO.: _____

BUCKSPORT MOTEL
PROPERTIES, INC.
and
LAWRENCE GREEN,
Plaintiffs


v.

TOWN OF BUCKSPORT,
Defendant

ACCEPTANCE OF SERVICE

I, Michael A. Hodgins, Esq., do hereby accept service of the Summons and Complaint for Review of Governmental Action Pursuant to M. R. Civ. P. 80B and Valuation Appeal (Title to Real Estate Involved) in a Civil Case, a copy of which is attached hereto, on behalf of the Defendant, Town of Bucksport, in connection with the above-captioned action.

Dated: July 20, 2017



Michael A. Hodgins, Esq. Maine Bar #7741
Bernstein Shur, Sawyer & Nelson, P.A.
146 Capitol Street
P.O. Box 5057
Augusta, ME 04332-5057
(207)623-1596

STATE OF MAINE
HANCOCK, ss.

SUPERIOR COURT
CIVIL ACTION
DOCKET NO.: _____

BUCKSPORT MOTEL
PROPERTIES, INC.
and
LAWRENCE GREEN,
Plaintiffs

v.

TOWN OF BUCKSPORT,
Defendant

COMPLAINT FOR REVIEW
OF GOVERNMENTAL ACTION
PURSUANT TO M.R.CIV.P. RULE 80B
AND VALUATION APPEAL

(Title to Real Estate Involved)

NOW COMES the Plaintiff, Bucksport Motel Properties, Inc., and Lawrence Green (hereinafter collectively "Plaintiff" or "Green") and brings this action as an appeal of the valuation determination by the Defendant, Town of Bucksport (hereinafter, "Defendant" or "Town") as follows:

COUNT I - VALUATION

1. Plaintiff is the owner of two parcels of land located at 64 Main Street, Bucksport, Maine and identified as Tax Map 32, Lot 18 and Lot 19 on the Town of Bucksport Tax Maps.
2. The Defendant is a municipal corporation duly organized and existing under Maine law.
3. On June 15, 2017, Defendant issued a Condemnation Order pursuant to 30-A M.R.S.A. §3101 and 23 M.R.S.A. §3022 and 3023, offering \$0.00 as compensation to Plaintiff. A copy of which is attached hereto as Exhibit A.
4. Plaintiff brings this appeal of the Town's valuation determination of said taking of its property pursuant to 23 M.R.S.A. §3029 and M.R. Civ. P. 80B.

WHEREFORE, Plaintiff requests that this Court:

- a) Hold a de novo hearing on the valuation of Plaintiff's property and accordingly find and rule that Plaintiff has been insufficiently compensated for said taking;
- b) To find, rule and affix the amount due to Plaintiff for said taking;
- c) To award Plaintiff all costs, fees, and court costs associated with bringing this appeal;
- d) Grant such other and further relief as this Court may deem just and proper.

COUNT II – BREACH OF CONTRACT

1. On or about October 1, 1992, the Inhabitants of the Town of Bucksport were granted a "Walkway Easement Deed" by Lawrence D. Green and Donna L. Green, recorded in Hancock County Registry of Deeds Book 2013, Page 131, for the purposes of allowing the Inhabitants of the Town of Bucksport to construct, maintain, repair, and use a six-foot (6') wide pedestrian walkway along the shore of the Penobscot River. A copy of which is attached hereto as Exhibit B.

2. Plaintiff agreed that, with certain conditions, the walkway will cross premises shown as Lot 18 and Lot 19 on Town of Bucksport Tax Map 32.

3. Defendant agreed, in consideration for the easement, and by acceptance of the deed, to the following conditions: (1) the Town will install and maintain a fence and gate at each end of the motel, so that the gates may be locked and closed by the Grantor or Grantee, across the walkway, during the hours of 8:00pm to 9:30 am, daily. (2) That the Town will abandon the right-of-way after thirty-six months from the date of this Agreement, if the Grantor determines that such easement has negative impact on the Grantor's use of the property and serves notice, in writing, to the Grantee of such. (3) It is agreed that the Town

of Bucksport will indemnify the owners of the Jed Prouty Motel for any claims which occur behind the motel and/or as a result of this easement.

4. On or about April 27, 2017 the Town Manager, Susan Lessard, shared with the Town Council that she had been receiving written complaints from Green regarding the public using the walkway behind the Inn and that Green had requested gates be installed, in accordance with the Walkway Easement Deed. Copy of Town Council Meeting minutes Bucksport Town Council Meeting, Thursday, April 27, 2017 attached hereto as Exhibit C.

5. Defendant, through its Municipal Officers, subsequently exercised the power of eminent domain to take, "an easement over a portion of a certain parcel of land located at 64 Main Street, Bucksport, Maine (Tax Map 32, Lots 18 and 19), owned by Bucksport Motel Properties, Inc.," the easement being exactly the same as Defendant's contractually agreed to easement, without any of the contractually agreed upon conditions.

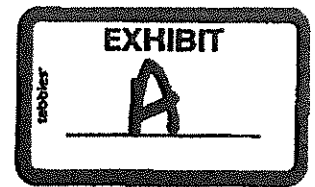
6. Plaintiff has incurred and will continue to incur substantial damages as a result of Defendant's breach of contract.

WHEREFORE, Plaintiff respectfully requests that this Court enter a judgment against Defendant, ordering the Defendant to perform the obligations under the contract and to pay damages, together with any other relief this Court deems just under the circumstances.

Dated: July 14, 2017

Edmond J. Bearor
Edmond J. Bearor, Esq. (ME Bar # 3904)

Katie R. Foster
Katie R. Foster, Esq. (ME Bar # 5801)
RUDMAN WINCHELL
Attorneys for Plaintiff
P.O. Box 1401
Bangor, ME 04402-1401
(207) 947-4501



**TOWN OF BUCKSPORT
CONDEMNATION ORDER AND RETURN
OF THE MUNICIPAL OFFICERS**

The Municipal Officers of the Town of Bucksport, Maine hereby issue this Condemnation Order and make return of their proceedings under 30-A M.R.S.A. §3101 and 23 M.R.S.A. §3022 and §3023 in regard to the laying out and taking of an easement for the purposes of allowing the Town of Bucksport to construct, maintain, repair, and use a six-foot (6') wide pedestrian walkway along the shore of the Penobscot River across a certain lot or parcel of land located in the Town of Bucksport, as follows:

1. This condemnation is for a public purpose and a public use, namely to quiet the Town's title to, and ownership of, and otherwise to acquire an easement on and across certain property further described below along with all incidental and related uses.

2. The Municipal Officers of the Town of Bucksport have determined that public exigency requires the immediate taking of the property interests described herein. In addition, the Municipal Officers have determined that the Town is unable to purchase the property at what the Municipal Officers deem reasonable valuation.

3. Said Municipal Officers have determined that the property to be taken consists of an easement over a portion of a certain parcel of land located at 64 Main Street, Bucksport, Maine (Tax Map 32, Lots 18 and 19), owned by Bucksport Motel Properties, Inc., and being more particularly described as follows:

An easement for a six-foot (6') wide pedestrian walkway along the shore of the Penobscot River traversing Lots 18 & 19 on Tax Map 32 on file with the Assessor's Office of the Town of Bucksport, being a portion of the premises described in Warranty Deed recorded in the Hancock County Registry of Deeds in Book 1402, Page 634. The location of the pedestrian walkway is more particularly shown on the February of 1990 plan for the Town of Bucksport, entitled Waterfront Walk and Landscaping Plan. The Town of Bucksport shall have no obligation to install or maintain any fence or gate whatsoever in the pedestrian walkway and access to the pedestrian walkway shall be unrestricted to pedestrian users twenty-four (24) hours per day. Reference is made to that certain Walkway Easement Deed from Lawrence D. Green and Donna L. Green to the Inhabitants of the Town of Bucksport dated October 1, 1992 and recorded in the Hancock County Registry of Deeds in Book 2013, Page 131 (the "Existing Easement"), it being the intent of the Municipal Officers of the Town of Bucksport that the easement to be taken pursuant to this Condemnation Order shall amend and supersede the Existing Easement in all respects.

4. Said Municipal Officers have determined that the record owners of the property, so far as they can be reasonably determined, are as follows:

Bucksport Motel Properties, Inc.

5. The proposed date of taking possession of the property is the date this Condemnation Order and the accompanying Certificate of the Clerk of the Town of Bucksport are recorded in the Hancock County Registry of Deeds following the approval of this Order by a Town Council vote.

6. Said Municipal Officers gave due and legal notice to all parties interested in their intention to lay out and take said property by posting a Notice of Hearing thereon at least seven (7) days previous to the date of said hearing, said postings being on June 8, 2017, in four public places within the Town of Bucksport, including two public places in the immediate vicinity of the property to be taken, all as set forth on the Return filed with the Town Clerk.

7. Said Municipal Officers met at the time and place designated in said notice, to-wit: on the 15th day of June 2017 at 7:30 p.m., at the Bucksport Town Office and heard all parties interested in the laying out and taking of said property.

WHEREUPON, IT IS ORDERED, AS FOLLOWS:

A. That the Municipal Officers do hereby lay out, take and condemn, the aforementioned easements across the above described parcels of land for public purposes pursuant to 30-A M.R.S.A. §3101 and 23 M.R.S.A. §3022 and §3023.

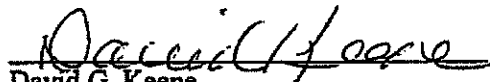
B. Said Municipal Officers do hereby determine that no damages should be awarded for easement across the property described above, due to the long history of Town and public use of said property for easement purposes.


C. That the original of this order shall be filed with the Town Clerk who shall thereupon cause an attested copy of this Order to be served upon the aforementioned record owners of said property, together with a check in the amount of the damages awarded.

D. The Town Clerk is further ordered to prepare the certificate required by 23 M.R.S.A. §3024 and record said Certificate in the Hancock County Registry of Deeds.

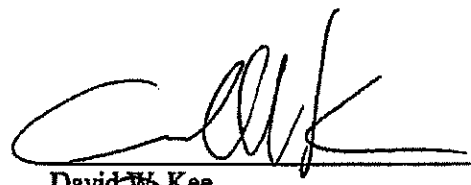
Dated at Bucksport, Maine, this 15th day of June 2017.

Municipal Officers



David G. Keene


Paul B. Rabs


Paul R. Gauvin


David W. Kee


Robert G. Carmichael, Jr.


Joseph N. L. York


Peter L. Stewart

CERTIFICATE OF THE TOWN CLERK PURSUANT TO 23 M.R.S.A §3024

I, Kathy Downes, Town Clerk of the Town of Bucksport, Maine, do hereby certify as follows:

1. That this Certificate is filed pursuant to 23 M.R.S.A. §3024 in regard to the taking of certain land located in the Town of Bucksport, Hancock County, Maine for public purposes.

2. That the attached Condemnation Order and Return of the Municipal Officers is a true copy of the original.

3. That a public hearing and meeting of the Bucksport Town Council was held on June 15, 2017, at 7:30 p.m. pursuant to a duly posted public notice, at which time the Bucksport Town Council, on a motion duly made and seconded, voted to approve the attached Condemnation Order and Return of the Municipal Officers.

4. That the above described action by the Bucksport Town Council constitutes the final action by the Town in this matter, said vote not having been rescinded by any subsequent action by the Town Council.

Dated at Bucksport, Maine this 15th day of June 2017.



Town Clerk, Town of Bucksport

(Town Seal)

16887

BX2013PG131

WALKWAY EASEMENT DEED

Lawrence D. Green and Donna L. Green, of Bucksport, Maine, for consideration received, grant to the Inhabitants of the Town of Bucksport, a municipal corporation located in Hancock County, Maine, with quit-claim covenant, an easement for the purpose of allowing the Inhabitants of the Town of Bucksport to construct, maintain, repair, and use a six-foot (6') wide pedestrian walkway along the shore of the Penobscot River as part of its waterfront improvement project. This pedestrian walkway will cross premises shown as Lots 18 & 19 on the Bucksport town tax map 32 and conveyed to the Jed Prouty Motel, Inc., by warranted deed in volume 1402, page 634, of the Hancock County Registry of Deeds. The location of this pedestrian walkway is, more particularly, shown on the February of 1990 plan for the Town of Bucksport, entitled Waterfront Walk And Landscaping Plan.

In consideration for the foregoing easement, and by acceptance of this deed, the Inhabitants of the Town of Bucksport agree that (1) the Town will install and maintain a fence and gate at each end of the motel, so that the gates may be locked and closed by the grantor or grantee, across the walkway, during the hours of 8:00 p.m. to 9:30 a.m., daily. (2) That the Town will abandon the right-of-way after thirty-six months from the date of this Agreement, if the grantor determines that such easement has negative impact on the grantor's use of the property and serves notice, in writing, to the grantee of such. (3) It is agreed that the Town of Bucksport will indemnify the owners of the Jed Prouty Motel for any claims which occur behind the motel and/or as a result of this easement.

Witness our hands and seal this 15th day of October, 1992.

SIGNED, SEALED AND DELIVERED

in the presence of:

Carla J Crawford
Witness

Lawrence D. Green
Lawrence D. Green

Carla J Crawford
Witness

Donna L. Green
Donna L. Green

STATE OF MAINE
COUNTY OF HANCOCK, SS.

Then personally appeared the above named Lawrence D. Green and Donna L. Green and acknowledged the foregoing instrument to be their free act and deed.

Before me,

Carla J Crawford
Notary Public Comm. Expires 6-6-99

Carla J Crawford
Type/Print Name

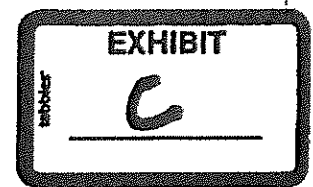
RECEIVED

92 OCT 23 AM 9:57

REG. SEAL & FEES
HANCOCK COUNTY SS.

Marie Blomquist
REGISTER

RLT T.O. Burt



**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, APRIL 27, 2017
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

1. Meeting was called to order by Mayor David Keene at 7:00 P.M.
2. Members Present: Paul Rabs, David Kee, David Keene, Paul Gauvin and Robert Carmichael, Jr. Members Absent: Joseph York and Peter Stewart.
3. Presentation of any Town Council Recognitions
 - a. **SHAPE Award**
-Craig Bowden spoke briefly about the SHAPE program introducing Mike LaPlante, State Department of Labor with labor standards, (similar to OSA) and Steve Greely, Director of work place safety/health. They presented the Town of Bucksport with the SHAPE Award indicating this award is given to a workplace that is in compliance with safety and health regulations. This award is for two year status and the town will not be required to be inspected every year, but rather every two years as long as the town is in good standing.
 - b. **Spirit of America Award – 2017 – Senior Resource Committee**
-Sue Lessard, Town Manager presented the Senior Resource Committee with the 2017 Spirit of American Award. This award is presented on an annual basis to a person or group who serves the community above and beyond expectations. Sue indicated the senior's ability to push forward and conquer many challenges, and this committee has done so and has many dedicated seniors, and is so deserving of this award.
4. Consider minutes of previous meetings
 - a. Council Minutes 1-26-17
 - b. Council Minutes 3-23-17
 - c. Appointments Committee Minutes 3-9-17
 - d. Sewer Committee Minutes 3-30-17
 - e. Appointments Committee Minutes 3-13-17
 - f. Finance Committee Minutes 4-10-17

It was motioned by Paul Gauvin, seconded by Robert Carmichael, Jr. and unanimously voted to approve the above Council and Committee Meeting Minutes as presented.

5. Receive and review correspondence and document
 - a. Unsigned letter re: Fire Staffing

-Town Council Members acknowledged letter and Mayor Keene indicated that this is in line with what the council wishes as well.

- b. **Maine Municipal Association Property & Casualty Pool Benefit Letter 2016**
-Town Manager briefly reviewed MMA's Risk Management Services for the 2016-2017 Property & Casualty Pool Membership annual report.
 - c. **Olver Associates – Weekly Construction Summary – 4-21-17**
-Town Manager noted receiving update on the Weekly Construction Summary on 4-21-17 indicating on schedule and within budget.
 - d. **Finance Committee Recommendation – Wilson Hall**
-It was recommended by the Finance Committee to advertise for an RFP for windows and roof replacement for Wilson Hall.
 - e. **Life Flight Donation Thank you**
-Council Members noted receiving Thank you note from Life Flight Foundation for donation.
 - f. **Bucksport High School Yearbook Thank you**
-Council Members noted receiving Thank you note from Bucksport High School Yearbook staff for advertisement.
 - g. **Ellsworth American – Special Bucksport Section 7-13-17**
-Council Members were informed of the Special Bucksport Section being printed in the Ellsworth American and Mount Desert Islander on July 13, 2017 publishing a historic section and a complete schedule of events celebrating the Town's 225 Year anniversary.
 - h. **Thank you – Bucksport Child Care Center**
-Council Members noted receiving Thank you note from Bucksport Child Care Center for donation.
6. **New Ordinances to Consider/Introduce - None**
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
- a. **Walkway Update**
-Town Manager indicated that Larry Green, owner of Fort Knox Park Inn has been emailing her complaining about concerns with the public using the walkway behind the Inn (at certain times) and is requesting a gate be installed closing the walkway usage from 9:00 P.M. to 9:00 A.M. the next day.
The Town Manager, along with Town Council has repeatedly tried to work with Mr. Green offering many options without closing the walkway down, but nothing is acceptable by Mr. Green. Town Manager noted that this dispute needs to end.

Town Manager also indicated that she has never in her years of Managing taken property by eminent domain, but running out of options.

The Town Council asked that the Town Manager contact Mr. Green encouraging him to work with the town or there is no other option but to take this piece of land behind the Inn by imminent domain.

8. Agenda Items

- a. To adopt Resolve #2017-63 to approve the Sewer Commitment for the January – March 2017 period in the amount of \$184,222.02

It was motioned by Paul Gauvin, seconded by Robert Carmichael, Jr. and unanimously voted to approve Resolve #2017-63.

- b. To adopt Resolve #2017-64 to approve advertising an RFP for roof and window replacement at Wilson Hall

It was motioned by Paul Gauvin, seconded by Robert Carmichael, Jr. and unanimously voted to approve Resolve #2017-64.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds - None

11. Town Manager Report

Town Manager reported on: Maine Resource Recovery Association Meeting, Trails, Lighthouse Art Studio, Senior Center, Oak Hill Cemetery, Gardner Commons Annual Meeting, Upper Long Pond – Discontinued Road and Robotics Team. (See attachment)

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits - None

13. Discussion of Items Not on the Agenda for Council and Public

Paul Rabs inquired about concerns with the electrical situation at Public Safety Building. Town Manager indicated that an electrician will be assessing the entire Building.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting - None

15. Budget Review

a. General Government

-Town Manager reviewed proposed budget for the following: General Government to include: Administration; Manager's Salary, Office Staff Salary, Council Salaries, Election Clerks, Manager's Expense, Council Expenses, Front Office Staff Expense,

Office Supplies, Software Support, Postage, Printing, Advertising, Equipment Purchase, Equipment Maintenance & Repairs, Telephone, Audit, Tax Lien Cost, Legal Cost, MMA Dues. Municipal Building to include: Custodian Salary, Building Supplies, Building Repairs & Maintenance, Heating Fuel, Electricity, Water & Sewer. Insurance & Benefits: Worker's Compensation, Sick & Vacation Reserve Transfer, Health Reimbursement Account, Social Security, Group Life Insurance, Maine State Retirement, Health Insurance, Income Protection, Unemployment Compensation, General Liability, Public Liability Insurance. Assessor's Office to include: Assessor's Salary, Assessor's Expense, Training Cost, Office Supplies, Software Support, Postage, Printing, Advertising, Equipment Maintenance & Repairs, Telephone, Contracted Services, Transfer Cost. Municipal Planning to include: Code Enforcement Salary, Planning Board Salary, Planning Board Secretary, Planning Board Expenses, CEO Expenses, Office Supplies, Postage, Printing, Advertising, Hancock Planning Dues, Mapping. Public Access Channel to include: Regular Payroll, Program Supplies, Maintenance & Repair. (copies of all proposed budget attached)

b. Sewer

-Town Manager reviewed proposed budget for Sewer and Treatment Plant to include: Regular Salaries, Extra & Overtime, Operators Expense, Employee Benefits, Office Supplies, Software Support, Postage, Treatment Plant Supplies, Treatment Chemicals, Equipment Purchase, Parts & Repairs (Orland/Verona share), Telephone, Fuel Cost, Fuel Vehicles, Electricity Cost, Water, Insurance, Testing Cost, Sludge Site Cost, Interest and Debt Cost, Contracted Services, Audit, Maintenance Reserve, Orland Maintenance Cost, Contingency Cost, User Fees, Interest on User Fees, Entrance Fees, Interest Earnings, Verona Subsidies, Miscellaneous Revenues, Orland Subsidies, Orland Maintenance Reserve, Verona Maintenance Reserve, Transfer from General Fund. (copy of proposed budget attached)

c. Revenues

-General Government to include: Excise Tax, Boat Excise Tax, Auto Registration Fees, Interest on Taxes, Interest on Investment, Tax Lien Cost, Town Clerk Revenues, TIF Revenues, Appropriation From Surplus, Miscellaneous Income, Homestead Reimbursement, BETE Reimbursement, Fee in Lieu of Taxes, Copy Fees, School Designated Surplus, Planning Board, Code Enforcement Permit Fees, Plumbing Permit Fees, General Assistance, Tree Growth, Maine Revenue Sharing, Veterans' Reimbursement. Protection to include: Fire Protection Subsidies, Ambulance User Fees, Ambulance Subsidies, Non Receipting Revenue Ambulance, Miscellaneous Fire Reserve, Police Reserves, Animal Control Fees, Dispatch Subsidies. Street & Ways to include: Highway Revenues, Highway Block Grant. Health & Sanitation to include: Solid Waste Subsidies, Recycling Revenue, Solid Waste Fees. MRC Revenues; Spofford Funds; Recreation Subsidies, Recreation Revenues; Senior Fitness Activity Fees, Snowmobile Revenues, Cable TV Revenues, Cocking & Mooring Fees. (copy of proposed budget attached)

16. Adjournment

It was motioned by Paul Gauvin, seconded by Robert Carmichael, Jr. and unanimously voted that the meeting be adjourned.
Meeting adjourned at 9:03 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

To whom it may concern (The Town Manager)

Have you concered giving us Senior on a fixed income a discount on the sewer bill & tax bill. I think that after so many years of paying we should be getting a discount.

Thank you
Deanne Ducken
4 Silver St.
Bucksport

7a

FETHKE LAW OFFICES

167 E. MAIN STREET
P.O. BOX 405
SEARSPORT, MAINE 04974-0405
TELEPHONE (207) 548-6311
FAX (207) 548-6344
www.fethkelaw.com

July 25, 2017

Town of Bucksport
Attn: Susan Lessard, Town Manager
50 Main St.
PO Box X
Bucksport, ME 04416

RE: Town owned tax acquired property/Krystal Duda

Dear Ms. Lessard and Bucksport Bucksport Town Council:

My name is Aaron Fethke and I represent Krystal Duda in regards to a property line dispute involving a neighboring parcel owned by Dwayne Weston and currently in possession of Barbara Jean Allen.

It is my understanding that the Weston property is now owned by the Town and was acquired through the property tax foreclosure process. It is also my understanding that the Town is considering selling the property to my client and allowing her to deal with the termination of any tenancies that may exist.

I am writing to encourage the town to take this course of action.

My client is facing a legitimate property line dispute where her next step would be to have to file a civil suit in the Hancock County Superior Court to resolve it. While her only real dispute is with the current occupant/former owner, the actual owner of the property would have to be named in the suit and the current owner is the Town. Furthermore, the Town would, at some point, be responsible for any tenant in possession of their acquired property and any eviction process.

On the other hand, my client is prepared to acquire the property from the Town, pay the back taxes (thereby returning this parcel to the tax rolls), deal with any evictions and, finally, any civil suit would be entirely unnecessary as the property line dispute would be moot.

We are hopeful that you will see the wisdom of selling her the property as she looks forward to working with you. Please feel free to reach out to her or my office with any questions.

Sincerely,

Aaron Fethke, Esq.
Fethke Law Offices

cc: Krystal Duda
AF/

**RESOLVE #R-2018-05 TO APPROVE AND SIGN CERTIFICATE OF COMMITMENT
OF SEWER USER RATE**

Whereas, Susan Lessard serves as Treasurer for the Town of Bucksport; and,

Whereas the Bucksport Sewer System is a town operated entity which pays for its operations through sewer fees; and,

Whereas sewer fees are due for the period of April 1, 2017, to June 30, 2017, in the amount of \$184,641.54; and,

Whereas it is the Town Treasurer who collects the Sewer Fees; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to sign the Certificate of Commitment of Sewer User Rate; and the Town Treasurer is to collect the balances stated as directed in Certificate of Commitment.

Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk

CERTIFICATE OF COMMITMENT OF SEWER USER RATE

TO: Susan Lessard, the Treasurer of the Municipality of Bucksport, Maine

We, the undersigned Municipal Officers of Bucksport, hereby certify and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. Section 3406 for those properties, units and structures required by local and State law to pay a sewer rate to the municipality, for the period April 1, 2017 and ending June 30, 2017. This list is comprised of the pages numbered 1 to 26 inclusive which are attached to this certificate. The date on which the rates included in this list are due and payable on July 1, 2017. You are hereby required to collect, from each person named on the attached list his or her respective amount as indicated in the list, the sum total of those listings being \$184,641.54. You are hereby required to charge interest at the rate of 4% per annum on any unpaid account balance beginning October 1, 2017.

You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law on or before July 1, 2018 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this 27th day of July, 2017.

MUNICIPAL OFFICERS, TOWN OF BUCKSPORT

SUSAN M. LESSARD (Witness to All)

ROBERT G. CARMICHAEL JR.

PAUL R. GAUVIN

DAVID W. KEE

DAVID G. KEENE

PAUL F. RABS

PETER L. STEWART

JOSEPH N. YORK

Billing Edit Report

- - - - - Water - - - - -						- - - - - Sewer - - - - -					
Book	Override	Bills	Regular	Misc/Adj	Tax	Water Total	Regular	Misc/Adj	Tax	Sewer Total	Total
101		181	0.00	0.00	0.00	0.00	41,350.24	0.00	0.00	41,350.24	41,350.24
102		148	0.00	0.00	0.00	0.00	28,195.15	278.70	0.00	28,473.85	28,473.85
103		340	0.00	0.00	0.00	0.00	90,171.08	6,001.34	0.00	96,172.42	96,172.42
104		111	0.00	0.00	0.00	0.00	18,394.20	250.83	0.00	18,645.03	18,645.03
Total:		780	0.00	0.00	0.00	0.00	178,110.67	6,530.87	0.00	184,641.54	184,641.54

Dollar Amounts Report

- - - - - Sewer - - - - -										
Book	RESIDENT	COMMERC	3	Cat : 4	5	Cat : 6	7	8	9	Total
101	12,783.04	28,567.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,350.24
102	19,917.76	8,556.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,473.85
103	46,659.32	48,047.88	1,465.22	0.00	0.00	0.00	0.00	0.00	0.00	96,172.42
104	17,892.54	752.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,645.03
Total:	97,252.66	85,923.66	1,465.22	0.00	0.00	0.00	0.00	0.00	0.00	184,641.54

Consumption Report

- - - - - Sewer - - - - -										
Book	RESIDENT	COMMERC	3	Cat : 4	5	Cat : 6	7	8	9	Total
101	663	2,158	0	0	0	0	0	0	0	2,821
102	1,398	587	0	0	0	0	0	0	0	1,985
103	2,984	4,070	6	0	0	0	0	0	0	7,060
104	0	0	0	0	0	0	0	0	0	0
Total:	5,045	6,815	6	0	0	0	0	0	0	11,866

Bill Count Report

- - - - - Sewer - - - - -										
Book	RESIDENT	COMMERC	3	Cat : 4	5	Cat : 6	7	8	9	Total
101	75	106	0	0	0	0	0	0	0	181
102	109	39	0	0	0	0	0	0	0	148
103	264	74	2	0	0	0	0	0	0	340
104	107	4	0	0	0	0	0	0	0	111
Total:	555	223	2	0	0	0	0	0	0	780

Meter Report

----- Sewer -----			
Code	Meter Size	Count	Consumption
1	Default	780	11866
Total:		780	11866

*** Consumption totals may be skewed because of combined meters and changes in meter size.

**RESOLVE #R-2018-06 TO APPROVE THE 2017 MAINE MUNICIPAL ASSOCIATION
CANDIDATE BALLOT AS RECOMMENDED BY THE NOMINATING COMMITTEE**

Whereas, the Town of Bucksport is a member of the Maine Municipal Association, and

Whereas the Maine Municipal Association conducts an annual election for Executive Committee
and Vice Presidential officers, and

Whereas the Nominating Committee has recommended a slate of candidates after applications
and interviews,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the 2017
slate of candidates proposed by the MMA Nominating Committee

Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk



MAINE MUNICIPAL ASSOCIATION VOTING BALLOT

Election of Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 18, 2017

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Mary Sabins, Town Manager, Town of Vassalboro

☐

DIRECTORS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

James Bennett, City Manager, City of Biddeford

☐

Jill Duson, At-Large Councilor, City of Portland

☐

Gary Fortier, Councilor, City of Ellsworth

☐

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____

Signature: _____

Position: _____

OR Signed by a Majority of Municipal Officers

Current # of Municipal Officers: _____

Print Names:

Signatures:

Return To:

MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: rchavarie@memun.org

**MAINE MUNICIPAL ASSOCIATION
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2018**

**MMA VICE PRESIDENT
(1-Year Term)**

MARY SABINS, TOWN MANAGER, TOWN OF VASSALBORO

Professional & Municipal Experience:

- Town of Vassalboro, Maine – Town Manager/Treasurer/Tax Collector (June 2008 – present)
- Town of Chelsea, Maine – Town Manager/ Treasurer/Tax Collector/General Assistance Administrator/Road Commissioner (July 2006 – June 2007)
- MSAD #40, Warren, Maine – Facilities Director/Food Service Director (2005 – 2006)
- Town of Windsor, Maine – Town Manager/Treasurer/Tax Collector/General Assistance Administrator (2001 – March 2005)
- Town of Hope, Maine – Town Administrator/Treasurer/General Assistance Administrator (1997 – 2001)
- City of Augusta, Maine – Internship with the City Manager (September – December 2000)
- Town of Union, Maine – Town Clerk/Tax Collector/Occasional Acting Town Manager (1988 – 1997)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2014 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2014 – present)
- Chairperson, Maine Municipal Association Strategic & Finance Committee (2016)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2014 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2014 – present)
- Member, MMEHT Selection Committee (2015-2016); appointed by MMA Executive Committee
- Member, Maine Town, City & County Municipal Management Association
- Member, Communications Committee, Maine Town, City & County Municipal Management Association (2015)
- Director, Board of Kennebec Valley Council of Government (2008-2009)
- As the wife of a volunteer firefighter and EMS worker, I have volunteered often in support of our hometown fire and ambulance services (1980-present)

Education:

- BS in Business Administration with Management Major from University of Maine at Augusta.
- Graduate of Medomak Valley High School, Waldoboro, Maine

Awards and Certifications:

- Qualified as a Certified Public Manager, Maine Town, City & County Management Association (2016)

MMA EXECUTIVE COMMITTEE MEMBERS
(Three 3-Year Terms)

JAMES BENNETT, CITY MANAGER, CITY OF BIDDEFORD

Professional & Municipal Experience:

- City of Biddeford, Maine – City Manager (August 2015 – present)
- City of Presque Isle, Maine – City Manager (March 2010 - July 2015)
- Town of Sabattus, Maine – Interim Town Manager (September 2009 – March 2010)
- City of Lewiston, Maine – City Administrator (March 2002 – July 2009)
- Town of Westbrook, Maine – Administrative Assistant to the Mayor (October 1996 – March 2002)
- Town Old Orchard Beach, Maine – Town Manager (May 1990 – October 1996)
- Town of New Gloucester, Maine – Town Manager (February 1988 – May 1990)
- Town of Dixfield, Maine – Town Manager (February 1986 – February 1988)
- Town of Lisbon, Maine – Selectman (May 1982 – February 1986) Vice Chairman (1985 – 1986)

Other Experience, Committees and Affiliations:

- President, International City/County Management Association (2014 – 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 – present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 – 2000)
- Member, Executive Committee, Maine Municipal Association (1992 – 1996)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (1992 – 1996)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (1992 – 1996)
- First Chairperson, Maine Municipal Association Strategic & Finance Committee (1995 – 1996)
- Member, Governor's Municipal Advisory Committee (1992 – 1996)
- President, Aroostook Municipal Association (2012 – 2014)
- Executive Board, Northern Maine Development Commission (2010 – present)
- Chairperson, Aroostook Tourism Committee (2011 – 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 – present)
- Executive Board, Maine Service Center Coalition (2011 – present)
- Treasurer, Martindale Country Club (2005 – 2008)
- Treasurer, Kora Klown Shrine Unit (2004 – 2008)
- Kora Divan, Kora Shriners (2004-2006)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 – present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 – 2012)

Education:

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

Awards and Certifications:

- ICMA Legacy Leader since 2008
- All –America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006

- Maine Town and City Management Association's "Linc Stackpole Manager of the Year" August 2003
- ICMA Credentialed Manager since 2002
- MTCMA Certified Municipal Manager since 1993

JILL DUSON, AT-LARGE COUNCILOR, CITY OF PORTLAND

Professional & Municipal Experience:

- City of Portland, At Large Councilor; Chair, Housing Committee; Vice Chair, Legislative Committee (November 2001 – present)
- City of Portland, Mayor (2004 – 2005 and 2008 – 2009)
- Maine Human Rights Commission, Manager, Compliance Division (March 2012 – January 2016)
- Maine Department of Labor, Director, Bureau of Rehabilitation Services (June 2004 – February 2011)
- Perkins Thompson Consulting, LLC, President/Principal (January 2001 – July 2003)
- Northern Utilities Natural Gas, Inc., Manager, Government & Community Relations (January 1997 – December 2001)
- Central Maine Power Company, Management/Leadership (June 1987 – January 1997)
- Maine Committee on Aging, Director, Long Term Care Ombudsman Program (May 1984 – May 1987)
- Bureau of Maine's Elderly, Director, Home Equity Conversion Project (January 1983 – April 1984)
- American Bar Association, Assistant Staff Director, Commission on Legal Problems of the Elderly (November 1981 – December)
- Delaware County Legal Assistance Association, Director of Nursing Home Advocacy Project; Staff Attorney - Senior Citizens Law Unit (August 1979 – October 1981)

Other Experience, Committees and Affiliations:

- President, Maine Electoral College (December 2008); Maine Presidential Elector (2004 and 2008)
- Chair, Portland School Committee (2000 - 2001); District 5 School Committee Representative (1998 – 2001)
- Vice Chair, Local Government Advisory Committee (LGAC), US Environmental Protection Agency, Member, LGAC Executive Committee; Chair, LGAC Cleaning Up Our Communities Workgroup
- Member, Democratic Municipal Officials Organization, Council of Policy Advisors; Council of State Chairs
- Board of Directors, Mercy Hospital
- Board of Directors, Institute for Civic Leadership
- Gubernatorial Appointee, Maine Company for Higher Education
- Member, National League of Cities, Energy, Environment & Natural Resources Policy and Advocacy Committee
- Member, National League of Cities, Policy Committee on Community and Economic Development
- Member, National League of Cities, Human Development Steering Committee
- Board of Directors, Portland Community Chamber of Commerce
- Board Chair, Legal Services for the Elderly
- Board of Directors, Portland Symphony
- Board of Directors, Maine Philanthropy Center
- Board of Directors, Maine State Chamber of Commerce

Education:

- Senior Executives in State & Local Government, Kennedy School of Government, Harvard University
- Leadership Maine Zeta Class, Maine Development Foundation, Augusta, ME
- Juris Doctor, University of Pennsylvania School of Law, Philadelphia, PA
- Bachelor of Arts, Antioch College, Ohio
- Chester High School, Chester, PA

GARY FORTIER, CITY COUNCILOR, CITY OF ELLSWORTH

Professional & Municipal Experience:

- Self-employed electrical contractor (1991 – current)
- City of Ellsworth, Maine - City Councilor (1992 – 2001) and (2004 – present); Mayor/Chair (five years)
- City of Ellsworth Recreation Commission, Finance Committee, Penobscot Downeast Cable Television Committee and Library Expansion Committee
- City of Ellsworth Council Representative on the Building Committees for Ellsworth High School, Ellsworth Elementary-Middle School and the renovation of Ellsworth City Hall
- Broadcast Council and School Board monthly meetings on Public Access TV (2002 – 2004)
- Director, Ellsworth Area Chamber of Commerce (1995 – 1998)
- Director, Northeast Emergency Medical Services Council (1984 – 1987)
- Ellsworth area EMT-I with County Ambulance (1972 – 1989)
- City of Ellsworth, Volunteer Firefighter; retiring as Captain (1970 – 2005)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2015 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2017)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2015 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2015 – present)
- Member, Maine Municipal Association Nominating Committee (2012) and (2015)
- City of Ellsworth Voting Delegate, Maine Municipal Association Business Meeting (1992 – current)
- Member, Maine Municipal Association Legislative Policy Committee, Senate District 7 (2014 – 2019)
- Secretary and Scholarship Coordinator, Down East Electrical Associates (a trade group of electricians from Hancock and Washington Counties) (Current)
- State Emergency Response Commission (SERC), Appointed Member by Governor King (1993 – 2002); served as Vice Chairman for last four years
- Assisted in local projects annually, such as Rotary Pancake breakfast, Ellsworth Antique Show at Woodlawn, Red Cross Disaster Shelter operations; Demeyer Field Electrical Repairs, Ellsworth Garden Club projects (greenhouse at Ellsworth High School, Donald Little Park Power, and Blue Star Memorial on Route 1A).

Awards and Certifications:

Ellsworth Area Chamber of Commerce Citizen of the Year – 2008
Ellsworth Rotary Club Paul Harris Fellow Honor – 2006 as a non-Rotarian

**RESOLVE #R-2018-07 TO APPROVE ACCEPTANCE OF LRAP FUNDS FROM MDOT
IN THE AMOUNT OF \$62,180**

Whereas, the Town of Bucksport is entitled to receive funding through the Maine Local Roads Assistance Program (LRAP), and

Whereas the Maine Department of Transportation has designated \$62,180 as Bucksport's share for the 2017/18 fiscal year, and

Whereas these funds are used to offset the cost of annual paving of Town Roads,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the 2017-18 LRAP funds in the amount of \$62,180.

Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk

MAINE DEPARTMENT OF TRANSPORTATION
LOCAL ROADS ASSISTANCE PROGRAM (LRAP)
CERTIFICATION 2017-2018 (FY18)
MUNICIPALITY of Bucksport 09070

To be eligible to receive FY-18 LRAP (URIP) funds, each Municipality must **certify that the funds are used in a manner consistent with chapter 19 in Title 23.** Effective July 1, 2013, as defined by Title 23, §1803-B.1.A, "RURAL funds must be used for capital improvements ... or for capital improvements to state aid minor collector highways and state aid major collector highways as described in section 1803-C." URBAN funds must be used **for maintenance or improvement to public roads.** Effective July 1, 2008 municipalities must provide information on what improvements were done with the FY17 (July 1, 2016 to June 30, 2017) LRAP funds received by the municipality. Please report this on the back side of form in the box on the bottom of the page. This means LRAP funded projects ONLY.

It is estimated that the Municipality of Bucksport, will receive by December 31, 2017 **one payment (1) of \$ 63,172** for the fiscal year beginning July 1, 2017. The Urban funds total \$ 7,236 for this fiscal year. The Rural funds total \$ 55,936 for this fiscal year. Notification will be made in the event of any change. Beginning in 2014, municipalities receive 9% of MaineDOT's portion of the Highway Fund. This means that the disbursements to municipalities rise and fall with MaineDOT's budget.

We, the undersigned municipal officers or designee (i.e. Town/City Manager) of the municipality of Bucksport do hereby certify that funds received from the Local Roads Assistance Program for the fiscal year 2017-2018 will be used only for uses as stated above. *We also certify that the previous year LRAP funds were spent on the projects listed on the back of this form.*

Signed _____ Date ____/____/____ Signed _____ Date ____/____/____
Signed _____ Date ____/____/____ Signed _____ Date ____/____/____

MANDATORY: Municipal E-mail Address _____

Please print below the name, title, and phone of the person to contact for more information or incomplete forms.

Name: _____ Title: _____ Tel: _____

If your address has changed in the last year , we must have the new address for you to receive your funds.

Address: _____

Town: _____ State: _____ Zip Code: _____

Prior to August 1, 2017, please return this completed form (BOTH SIDES) by US mail or scanned PDF/email to: (FAXES ARE NO LONGER ACCEPTED)

Sandra J. Noonan
MaineDOT- Community Services Division
16 State House Station
Augusta, Maine 04333-0016
Tel. (207) 624-3265, or sandra.noonan@maine.gov

NO LRAP payment shall be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

Over please

Bucksport 09070

**Last year's (FY-17) LRAP Funds
of \$ 62,180 (Urban \$ 7,123), (Rural \$ 55,057)**

As a result of 2007 Legislative inquiries and discussions focused on LRAP, MaineDOT needs to collect additional information on the uses of the LRAP funds by all 500 Maine municipalities, counties, and Indian reservations. This is intended to be simple and provide an easy method to collect information on the use of over \$20 million per year by local agencies.

As noted on the front side of this form, LRAP funding can only be spent on capital improvements in most Maine towns, except for urban compact towns/cities where urban funds can be used for maintenance or improvement to public roads.

A **capital improvement** is defined as "any work on a road or bridge which has a life expectancy of at least 10 years and restores the load-carrying capacity". Examples of eligible "capital" activities are defined as follows: medium to heavy overlays which improve the strength and ride quality (minimum 1 inch lift on a shimmed surface), pavement and/or base recycling, pavement cold planning and resurfacing.

1. Medium to heavy overlays which improve the strength and ride quality (minimum 1" lift on a shimmed surface), pavement and/or base recycling, pavement cold planning and resurfacing
2. Road reconstruction or rehabilitation
3. Gravel road grade-raising or paving
4. Single culvert replacements or a series of drainage improvements
5. * Traffic signal or sign installation and/or replacements
6. * Sidewalk construction or reconstruction
7. * Heavy ditching, under drain and catch basin installation or total system replacement, permanent erosion control
8. * Wetland mitigation
9. * Guardrail installation
10. Bridge or minor span replacement and rehabilitation
11. Any bridge repair activities with a ten year life
12. Local share of a Municipal Partnership Initiative (MPI) project on a state road
13. Debt financing/bond repayment for past capital improvements to public roads
14. The urban match component of any federal-aid project
15. "Banking it" to save up for a future project
16. Other (explain) _____

* Some of the categories of work (# 5, 6, 7, 8 & 9) qualify as capital improvements, but must be done in conjunction with roadway reconstruction/rehabilitation.

The "funds spent" or banked (LRAP ONLY) must add up to at least the amount of your FY 17 LRAP payment (shown above) from 7/1/16 to 6/30/17.

1. Road Name: _____ Funds spent on Capital Improvements: \$ _____

Type of Capital Improvement: see above, list all numbers that apply: _____

Length of Capital improvement (miles or feet): _____ miles or _____ feet

2. Road Name: _____ Funds spent on Capital Improvements: \$ _____

Type of Capital Improvement: see above, list all numbers that apply: _____

Length of Capital improvement (miles or feet): _____ miles or _____ feet

3. Road Name: _____ Funds spent on Capital Improvements: \$ _____

Type of Capital Improvement: see above, list all numbers that apply: _____

Length of Capital improvement (miles or feet): _____ miles or _____ feet

4. Urban funds used for maintenance (if any): \$ _____

NO LRAP payment shall be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

**RESOLVE #R-2018-08 TO APPROVE ACCEPTANCE OF THE SAFER GRANT FOR 2
FULL-TIME FIREFIGHTER/EMS EMPLOYEES FOR THREE YEARS**

Whereas, the Town of Bucksport operates a fire and EMS department for the public safety of its residents, and

Whereas, the Town of Bucksport has experienced and increasing call volume for emergency medical services which has created a high need for overtime, and

Whereas, the Bucksport Fire Department submitted an application to the SAFER program for funding for 2 full time employees for three years as a means of addressing the staffing problems, therefore

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the SAFER grant for 2 full time fire/ems positions for three years.

Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk



Lessard, Susan <slessard@bucksportmaine.gov>

FW: Welcome Email for Town of Bucksport, Maine: EMW-2016-FH-00268

Craig Bowden <cbowden@bucksportmaine.gov>
To: "Lessard, Susan" <slessard@bucksportmaine.gov>

Wed, Jul 19, 2017 at 10:30 AM

From: Shelton, Danielle [mailto:danielle.shelton@fema.dhs.gov]
Sent: Friday, July 14, 2017 11:44 AM
To: cbowden@bucksportmaine.gov
Cc: mdenning@bucksportmaine.gov; cconnor@bucksportmaine.gov; Barron, Julia <julia.barron@fema.dhs.gov>
Subject: Welcome Email for Town of Bucksport, Maine: EMW-2016-FH-00268

Congratulations on being selected to receive a FY 2016 SAFER Grant award!

Julia Barron is your SAFER Program Office point of contact. I am here to assist you while she is on maternity leave. The SAFER Program Office is responsible for the programmatic monitoring of this grant. As such, I will be reviewing your payment requests, performance reports, and amendment requests.

This e-mail and its attachments contain the information that you need to know in order to be successful with this grant.

If you have not already done so, you will need to officially accept or reject this grant award within the eGrants system. If no action is taken within thirty (30) days from the date of notification of award, the system will retract the award. If you need additional time to make a decision, please let me know.

Be sure to print and carefully read your Award Package, which is available in eGrants. The Negotiations Comments section of the Award Package may contain adjustments or special conditions that were added during the award process. You should print and review your grant application if adjustments were made to it. To access the Award Package and the updated application, please refer to the *Award Package* section of the attached User Guide.

Please read the attached User Guide, as it contains important information about grant requirements and instructions about how to submit reports and requests in the eGrants system. We strongly encourage you to refer to the User Guide when you have questions about this grant and to share the User Guide with any personnel that will be involved in the grant management or that will be providing information (e.g., payroll personnel, human resources personnel, etc.) about the grant.

Under this grant, you have a 180-day recruitment period to fill the awarded SAFER positions. The recruitment period started on the date the application was approved for award, and ends with the start date of the performance period; therefore, the 180-day recruitment period has already begun. You can find your grant period of performance (POP) in a number of places in the eGrants system, including in the Award Package and on the SAFER Payment Request(s) screen. Please see the *Period of Performance* section of the User Guide for additional information.

If your department is able to hire the SAFER positions before the end of the 180 day recruitment period you can start the POP early. In order to start the POP early you **must** submit an official amendment request to change the start date. **The amendment must be submitted in eGrants at least two weeks prior to the start of the original POP.** Amendments submitted after the POP has begun will not be approved. Salary and benefit costs incurred during the 180-day recruitment period are eligible for reimbursement only if you submit an amendment to start your POP early.

During the grant period of performance, your department is required to incur no layoffs, fill all SAFER-funded positions and maintain the operational staffing at the level that existed on the date of award as well as the number of awarded SAFER positions. This requirement is referred to as the "Staffing Maintenance Number."

In order to determine your department's staffing maintenance number, please complete and submit a "Pre-SAFER Roster." The Pre-SAFER Roster must include the name and rank of all paid full-time and part-time operational personnel that support the department's NFPA 1710/NFPA 1720 compliance who are in full-time or job share positions as of the date of award. If you have full-time equivalent (FTE) positions that support the department's NFPA 1710/NFPA 1720 compliance and are shared by more than one firefighter, the number of positions will need to be clearly identified on the Pre-SAFER Roster as well. Each FTE position will counted in your minimum required staffing level.

Volunteer personnel, administrative personnel/civilians, and paid-on-call/stipend personnel do not need to be included on the list.

An operational position is defined as a position with a primary assignment (more than 50 percent of duties) of fire suppression, which typically includes staffing a fire suppression vehicle, regardless of collateral duties, in support of the department's NFPA 1710 or NFPA 1720 compliance.

Additional information on how to complete the pre-SAFER roster can be found in the *Staffing Maintenance Number* section of the User Guide.

Please submit the "Pre-SAFER Roster" to me by e-mail no later than **Friday, July 28, 2017**. For your convenience, a roster template is attached as an example for developing your Pre-SAFER Roster. You may use this template or one of your own, as long as all requested information is provided.

Please note that we will not be able to process quarterly performance reports or payment requests until the Pre-SAFER roster has been received and the Staffing Maintenance Number has been established.

Please also review the department's points of contact as listed in the original grant application to ensure there have been no changes since the application was submitted. Please see the *Points of Contact* section of the User Guide for information on how to update the contacts.

Finally, please make sure to advise me if you encounter any issue that will prevent you from meeting the requirements of this grant. Please remember to include your grant number on all correspondence and e-mails. Thank you for participating in the SAFER grant program and congratulations again on your award!

Danielle Shelton, MBA
Fire Program Specialist

7/19/2017

Town of Bucksport, Maine Mail - FW: Welcome Email for Town of Bucksport, Maine: EMW-2016-FH-00268

Assistance to Firefighters Grants (SAFER)

DHS FEMA Grant Programs Directorate

desk: 202-786-0819 | fax: 540-504-2167

mobile: 202-341-2132

danielle.shelton@fema.dhs.gov

Please remember to include your department name and award number on all grant-related correspondence.

2 attachments



FY 2016 SAFER Hiring Grant User Guide.pdf
342K



FY 2016 Template of Pre-SAFER Department Roster.xls
50K

**RESOLVE #R-2018-09 TO ESTABLISH 6 ADDITIONAL PARKING SPACES WITH 2
HOUR PARKING LIMITS ON MAIN STREET BEYOND SAWYER'S GARAGE**

Whereas, the Town of Bucksport needs additional parking spaces to accommodate the increased activity on Main Street, and

Whereas, after consultation with MDOT the Town was given permission to establish parking spaces on the river side of Main Street adjacent to Sawyer's garage, and

Whereas, said parking spaces are needed for short term parking, therefore

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the addition of 6 parking spaces adjacent to Sawyer's Garage with said spaces to be limited to two hour parking only.

Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk

**RESOLVE #R-2018-10 TO UTILIZE A PARKING SPACE IN THE PARKING LOT
ADJACENT TO THE HOUSE OF PIZZA FOR A VEHICLE CHARGING STATION**

Whereas, the Town of Bucksport has the opportunity for the location of a vehicle charging station in the community, and

Whereas, said charging station would be installed and maintained and funded through private means, and

Whereas, there are no vehicle charging stations currently in the town of Bucksport, therefore

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the use of one parking space in the parking lot adjacent to the House of Pizza for a vehicle charging station to be installed, maintained, and funded by private funding.

Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk

**RESOLVE #R-2018-11 TO APPROVE THE USE OF \$7,834.74 FOR IMPROVEMENTS
TO THE FITNESS FACILITY AT THE JEWETT SCHOOL**

Whereas, the Town of Bucksport Recreation Committee has reviewed and approved a plan for improved equipment and location for the town Fitness Facility, and

Whereas, the YMCA manages the town Fitness Facility as part of their contract, and

Whereas, the current location and equipment need improvements to allow more people to benefit from the facility,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the use of \$7,834.74 from Recreation Reserve for improvements to the Town Fitness Facility at the Jewett School.

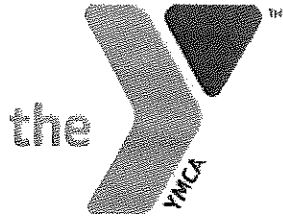
Acted on July 27, 2107

Yes ____ No ____ Abstained ____

Attested by: Kathy Downes, Town Clerk

July 13, 2017

To: Bucksport Recreation Committee
Susan Lessard, Town Manager
Bucksport Town Council
RE: Fitness room renovation plan



The Bucksport YMCA would like to request support from the Town of Bucksport to allocate funds to upgrade the present fitness center located at the Jewett School. The renovation will provide an opportunity for the YMCA to offer programs and services that meet multiple age groups and fitness needs in our community. The following is an overview of the project:

1. The fitness room would be relocated to the conference room next to the present Healthy Communities office. This relocation is more central to the building and enhances the security of the center.
2. The YMCA and Healthy Communities would switch offices so that the Y office has direct access to the newly relocated fitness center to enhance supervision and safety. Healthy Communities is in support of the office change.
3. The present fitness center would be set up as a conference room so that the Jewett School and the community do not lose a conference room space for programming.
4. The new fitness center would be designed for multi-purpose fitness programming while allowing an atmosphere conducive for all ages.
5. Attached to this request is a layout of the proposed fitness center and a detailed equipment list with not to exceed cost of equipment. The total investment would be **\$7,834.74**
 - a. \$2,637.67 for additional equipment to compliment the present equipment.
 - b. \$ 298.00 for the repair of all pads on the present fitness equipment.
 - c. \$3,270.07 for the proper flooring necessary for a fitness center.
 - d. \$ 679.00 – for a wall of mirrors
 - e. \$ 950.00 – 2- TV & sound system
6. The labor for the renovation will be through volunteer and YMCA staff involvement at no cost to the Town.
7. If approved, the renovation would like to begin on August 14 through the 18th. It is our plan to have the entire fitness product completed for fall program session.

BOARD OF DIRECTORS

Joseph Domagala
Chairman
Jeff Dalrymple
Vice Chairman
Chip Butterwick
Secretary
Rob Shea
Treasurer
Stephen Fay
Past Chairman

Harvard Austin
Jeff Buzzell
Eric Columber
Daniel Curtis
Marc Horowitz
Patricia Patterson King
Mathew Mattson
Sara Spencer

Peter D. Farragher
Chief Executive Officer

The YMCA's plan for sustainability is to continue to offer a minimal membership fee of \$10.00 per month for usage of the facility and to add value to the membership by offering some classes free with the center membership. The fees paid for membership will also allow the YMCA to extend the hours of operation for the convenience of the working family.

Once the facility is completed, the YMCA would start developing and implementing programs for the community that would enhance the usage of the center and increase benefits to the citizens of Bucksport. Some fitness programs being planned are:

- Continuation of present classes.
- Active Older Adult
- Teen Boot Camp
- After School fitness training & supervision.
- Abs & Toning
- Circuit Training
- Lifting classes for teens
- Senior Dance (fitness based)

The Bucksport YMCA will be working closely with the fitness department in Ellsworth and Blue Hill to supply qualified and certified staff to lead some of these programs. As you can see, the opportunities are great in Bucksport and the YMCA is excited about being part of this wonderful community.

Thank you for your consideration.

Nick Tymoczko
Operations Director, Bucksport

Serving Downeast Maine Since 1961

JAMES RUSSELL WIGGINS DOWN EAST FAMILY YMCA
P.O. BOX 25, ELLSWORTH, ME 04605 - (207) 667-3086 - WWW.DEFYMCA.ORG

Municipal
QUITCLAIM DEED

10a

Know all Persons by these Presents,

That the Inhabitants of -----TOWN OF BUCKSPORT-----
A body corporate and politic, located at-----BUCKSPORT-----
in the County of ----HANCOCK---- and State of Maine,
in consideration of one dollar and other valuable consideration paid by

SANDI D. MEGNO
BRIAN K. NOYES
JOINT TENANTS

whose mailing address is

9 SPRUCE STREET, BUCKSPORT, ME 04416

the receipt whereof it does herby acknowledge, does hereby *remise, release, bargain,*
sell and convey, and forever *quitclaim* unto the said

SANDI D. MEGNO
BRIAN K. NOYES
JOINT TENANTS

heirs and assigns forever, all its right, title and interest in and to the following described
real estate situated at 9 SPRUCE STREET, BUCKSPORT-----
in the County of---HANCOCK--- and State of Maine:

LOCATED ON MAP 31 LOT 69 OF THE ASSESSORS TAX MAPS FOR THE TOWN
OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU 53
INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT MUNICIPAL
OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.
(TRIO SEWER ACCT#785)

Meaning and intending to convey and hereby conveying any interest the Grantor herein
may have in the foregoing property by virtue of unpaid taxes for the tax year(s)

SEWER LIEN RECORDED ON 09/24/2015 BK 6460 PG 329
SEWER LIEN RECORDED ON 03/15/2016 BK 6538 PG 204
SEWER LIEN RECORDED ON 09/27/2016 BK 6641 PG 229

ALL AT THE HANCOCK COUNTY REGISTRY OF DEEDS

To have and to hold the same, together with all the privileges and appurtenances there unto belonging to the said

SANDI D. MEGNO
BRIAN K. NOYES
JOINT TENANTS

heirs and assigns forever.

In Witness Whereof, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 27TH day of the month of JULY A.D. 2017.

*Signed, Sealed and Delivered
in presence of*

Inhabitants of TOWN OF BUCKSPORT

.....
Susan Lessard (Witness to All)

.....
Robert G. Carmichael Jr.
.....
Paul R. Gauvin
.....
David W. Kee
.....
David G. Keene
.....
Paul F. Rabs
.....
Peter L. Stewart
.....
Joseph N. York

STATE OF MAINE, COUNTY OF HANCOCK ss. JULY 27, 2017.

Then personally appeared the above named COUNCILORS
And acknowledged the foregoing instrument to be THEIR free act and deed in
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....
Kathy L. Downes, Notary Public
State of Maine – Hancock County
My commission expires: May 15, 2023

Municipal
QUITCLAIM DEED

106

Know all Persons by these Presents,

That the Inhabitants of -----TOWN OF BUCKSPORT-----
A body corporate and politic, located at-----BUCKSPORT-----
in the County of ---HANCOCK--- and State of Maine,
in consideration of one dollar and other valuable consideration paid by

TROY S. CARY
TERRI L. SNOW
JOINT TENANTS
whose mailing address is

663 FORT KNOX ROAD, PROSPECT, ME 04981

the receipt whereof it does hereby acknowledge, does hereby *remise, release, bargain,*
sell and convey, and forever *quitclaim* unto the said

TROY S. CARY
TERRI L. SNOW
JOINT TENANTS

heirs and assigns forever, all its right, title and interest in and to the following described
real estate situated at 1005 SILVER LAKE ROAD, BUCKSPORT-----
in the County of---HANCOCK--- and State of Maine:

LOCATED ON MAP 13 LOT 50 OF THE ASSESSORS TAX MAPS FOR THE TOWN
OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU 53
INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT MUNICIPAL
OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.
(TRIO REAL ESTATE ACCT#210)

Meaning and intending to convey and hereby conveying any interest the Grantor herein
may have in the foregoing property by virtue of unpaid taxes for the tax year(s)

TAX LIEN RECORDED ON 06/19/2013 BK 6058 PG 18
TAX LIEN RECORDED ON 06/17/2014 BK 6237 PG 220
TAX LIEN RECORDED ON 06/16/2015 BK 6408 PG 103
TAX LIEN RECORDED ON 06/22/2016 BK 6587 PG 317
TAX LIEN RECORDED ON 06/21/2017 BK 6780 PG 218
ALL AT THE HANCOCK COUNTY REGISTRY OF DEEDS

To have and to hold the same, together with all the privileges and appurtenances there unto belonging to the said

TROY S. CARY
TERRI L. SNOW
JOINT TENANTS

heirs and assigns forever.

In Witness Whereof, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 27 TH day of the month of JULY A.D. 2017.

*Signed, Sealed and Delivered
in presence of*

Inhabitants of TOWN OF BUCKSPORT

.....
Susan Lessard (Witness to All)

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Robert G. Carmichael Jr.
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Paul R. Gauvin
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David W. Kee
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STATE OF MAINE, COUNTY OF HANCOCK ss. JULY 27, 2017.

Then personally appeared the above named COUNCILORS
And acknowledged the foregoing instrument to be THEIR free act and deed in
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....
Kathy L. Downes, Notary Public
State of Maine – Hancock County
My commission expires: May 15, 2023